

## Assessment 2 Role Play 2

### Financial Status Review

#### Observable Behaviours Checklist

*Important note: This document is for guidance as to the observable behaviours you must demonstrate in the assessment discussion. The Assessor will complete their copy of the checklist.*

*Assessor use only*

Board Meeting		
<b>Student Name</b>		
<b>During the roleplay, the student has demonstrated the ability to:</b>	<b>Satisfactory</b>	
	<b>Yes</b>	<b>No</b>
Open the meeting with an acknowledgement of Country or a Welcome to Country and observe other cultural protocols.	<input type="checkbox"/>	<input type="checkbox"/>
Work with others to analyse financial reports and budgets, including:		
Reviewing one budget and financial report.	<input type="checkbox"/>	<input type="checkbox"/>
Monitoring revenue and expenditure against budget for one reporting cycle.	<input type="checkbox"/>	<input type="checkbox"/>
Reviewing two recommendations to address variances.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Is reassessment required?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Reasonable adjustments made?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please record the type of adjustments made below under 'Comments' section		
<b>Comments:</b>		