

Assessment 2 Role Play 2

Financial Status Review

Observable Behaviours Checklist

Important note: This document is for guidance as to the observable behaviours you must demonstrate in the assessment discussion. The Assessor will complete their copy of the checklist.

Assessor use only

Board Meeting		
Student Name		
During the roleplay, the student has demonstrated the ability to:	Satisfactory	
	Yes	No
Open the meeting with an acknowledgement of Country or a Welcome to Country and observe other cultural protocols.	<input type="checkbox"/>	<input type="checkbox"/>
Work with others to analyse financial reports and budgets, including:		
Reviewing one budget and financial report.	<input type="checkbox"/>	<input type="checkbox"/>
Monitoring revenue and expenditure against budget for one reporting cycle.	<input type="checkbox"/>	<input type="checkbox"/>
Reviewing two recommendations to address variances.	<input type="checkbox"/>	<input type="checkbox"/>
Is reassessment required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Reasonable adjustments made?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please record the type of adjustments made below under 'Comments' section		
Comments:		