

Assessment 1: Role Play 1

Case Study

You are a Director of the Bilbila Board and you are also employed as a Program Manager by Bilbila. As Program Manager you report directly to the CEO.

The CEO has asked you to conduct a review of the Constitution of Bilbila. The Constitution of Bilbila is based on the Model Constitution provided by ORIC.

It has been proposed that a Bilbila Sports Club and a Bilbila Library should be established.

The Directors have agreed to these proposals at a Directors meeting, however these would require an amendment to the Constitution by Special Resolution at a General Meeting.

Part A: Instructions

You are a board member and required to work with other board members to document Constitution change management processes and review the constitution for proposed amendments. Complete the ***Constitution Change Management template***.

Propose amendments to the constitution by completing the ***Constitution Review template*** and the ***Minutes template***.

During the roleplay your Assessor will complete the ***Observable Behaviours Checklist*** and you will be assessed according to the listed criteria during the role play.

Part B: Instructions

After the roleplay, notify stakeholders about the constitution amendments by completing the ***Email Notification Template***.