

Assessment 3: Case Study

Walanbaa Aboriginal Youth Services

You are working in a policy support role at Walanbaa Aboriginal Youth Services an Aboriginal and Torres Strait Islander organisation committed to culturally safe service delivery.

The organisation is conducting a scheduled review of its **Cultural Safety Policy** to ensure it remains relevant, effective, and aligned with community expectations and legislative requirements.

Part A – Instructions

Read the **Cultural Safety Policy**.

Recently the following proposals have been made:

- **Mandatory Training:** All staff must complete accredited cultural safety training annually, as required by the NSW Health Cultural Safety Compliance Framework.
- **Compliance Reporting:** Program managers must submit quarterly reports on staff training completion and cultural engagement activities.
- **Outreach Protocols:** Staff working in mobile clinics must:
 - Seek permission from local Elders before delivering services.
 - Follow community-specific cultural protocols.
 - Document cultural engagement activities in service logs.

Draft a **Policy Amendment Proposal Template** that includes the proposals identified above.

Part B - Instructions

Email Board members with your proposed changes using **Email Policy Notification Template**.