

July Meeting Minutes



BILBILA PEOPLES CORPORATION



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| Date | 20 July YYYY |
| Time / Duration | 7pm – 7.49pm |
| Location | Bilbila Meeting Room 2 |
| Attendees | In Person: S. Smith, S. Simpson, J. Johnston, P. Proctor (Treasurer), G. Green |
| Apologies | None |
| Chairperson | J. Jones |
| Secretary | S. Smith |

| | Minutes | Person Responsible | Date |
|---|--|--|---|
| 1 | <p>Welcome, attendees and note apologies:</p> <p>1.1 Acknowledgement</p> <p>1.2 Confirm the chair and minute taker for the meeting.</p> <p>1.3 Attendees</p> <p>1.4 Apologies</p> <p>1.5 Quorum</p> | J. Jones | N/A |
| 2 | <p>Minutes of the Previous meeting confirmed:</p> <p>Moved: S. Simpson, Second: G. Green</p> <p>Matters arising: Read to Succeed Program</p> | All | N/A |
| 3 | <p>Confirmation of Financial Information</p> <p>Moved: S. Simpson, Second: G. Green</p> | P. Proctor | N/A |
| 4 | <p>Read to Succeed Program</p> <p>Action: Management and Program Manager to provide:</p> <ul style="list-style-type: none"> Read to Succeed Funding Agreement to be tabled at the August meeting A brief Outcomes Report to be tabled at the August meeting Community feedback gained on this program, to be tabled for review at the September meeting | <p>Secretary</p> <p>Treasurer</p> <p>Management</p> <p>Program Manager</p> | <p>Outcomes Report for August meeting</p> <p>Community Feedback for September meeting</p> |
| 5 | Special Resolutions | N/A | |
| 7 | Any other business | | |
| 8 | This Meeting declared closed at: 7.49pm | J. Jones | |