

10861NAT Diploma of Aboriginal and Torres Strait Islander Legal Advocacy

Online Learning Tools and Access

We have sent Login details (Tranby student account username and password) to your personal email address. Follow the instructions below to login to Microsoft 365 which gives you access to the Microsoft Office Suite for your course.

- Open Google Chrome
- Type **Office 365 login** into the web address bar
 - This will take you to the Microsoft Office login page
- Click 'Sign in' and enter your username and temporary password
 - This will take you to your Tranby Office 365 student account. This is where you will access all Microsoft Office applications including your Tranby email through Outlook.
- To login to the Tranby Online Learning Portal, open your Outlook email account. Here you will see an email from *studentservices@tranby.edu.au* <notifications@wisenet.co with login details for your Tranby Online Learning Portal. Follow the instructions to access your course materials.

Course Outline

Do the Learning Activities listed in the Course Outline for each Module (Block). You can study at your own pace; the dates are provided to help you to keep on track with your progression through the course.

Join the live weekly **Q&A at 7.30pm (AEST/ AEDT) on Wednesdays** by clicking on the Microsoft Teams invitation link, sent to your Tranby Student Outlook email account each week. The Q&A's are an opportunity for brainstorming, for explanations on any parts of the course that you may need help with and for tutorials where we will focus on the assessment content. By attending the Q&A's, you agree to Tranby recording the session and making it available to other students for educational purposes.

The **Live Assessments** are mandatory. These assessments will be run in Microsoft Teams with up to 12 participants and you will be sent an email asking you to identify a time preference. You need to reply to the email to book your preferred time and you will be sent an email reminder with a link for attending.

Submit each written assessment by the due date.

If you have any questions, send an email to studentservices@tranby.edu.au

Module Dates, Theme & Units of Competency	Learning Activities	Assessments
<p>Module 1 11 March – 3 May 2024</p> <p>Advocacy and Support</p> <p><i>NAT10861002 Advocate for clients in need of legal assistance</i></p> <p><i>CHCCOM002 Use communication to build relationships</i></p> <p><i>NAT10861007 Utilise ethical standards when dealing with clients needing legal assistance</i></p>	<p>11/03/24 – Watch the video series called: <i>Welcome to Tranby</i></p> <p>11/03/24 – Watch the video series called: <i>Course Orientation Videos</i></p> <p>11/03/24 – Complete the compulsory <i>Introductory Learning Activity</i> for this Module</p> <p>12/03/24 – Watch the video called: <i>Introduction to ATSILA (Aboriginal and Torres Strait Islander Legal Advocacy)</i></p> <p>12/03/24 – Commence reading the Learner Manual for this Module</p> <p>13/03/24 – Login to the live Q&A Session</p> <p>14/03/24 – Continue reading the Learner Manual for this Module</p> <p>15/03/24 – Watch the video called: <i>Working with a client entering the legal system</i></p> <p>18/03/24 – Continue reading the Learner Manual for this Module</p> <p>19/03/24 – Watch the video called: <i>Professional and ethical standards in legal representation</i></p> <p>20/03/24 – Login to the live Q&A Session</p> <p>21/03/24 – Watch the video called: <i>Interview skills</i></p> <p>22/03/24 – Watch the video: <i>Cultural Protocols when Dealing with Aboriginal and Torres Strait Islander Clients</i></p> <p>22/03/24 Watch the video called: <i>Therapeutic Justice Part 1</i></p> <p>25/03/24 – Watch the video called: <i>Clients in care, custody and in need of assistance</i></p> <p>26/03/24 – Watch the video called: <i>Therapeutic Justice Part 2</i></p> <p>26/03/24 – Watch the video called: <i>Why advocacy is important and liaising between a client and the legal system Part A</i></p> <p>27/03/24 – Login to the live Assessment 1: Roleplay 1</p>	<p>Assessment 1 Interview a Client Attend Role Play 1 Wednesday 27/03/24 Written Submission Due date: 08/04/24</p> <p>Assessment 2 Advocate for a Client Due date: 15/04/24</p> <p>Assessment 3 Facilitate a Meeting Attend Role Play 2 Wednesday 17/04/24 Written submission Due date: 29/04/24</p> <p>Assessment 4 Short Answer Questions Due date: 03/05/24</p>

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	<p>28/03/24 Watch the video called: <i>Why advocacy is important and liaising between a client and the legal system Part B</i></p> <p>02/04/24 – Watch the video called: <i>Negligence</i></p> <p>03/04/24 – Login to the live Q&A Session</p> <p>04/04/24 to 03/05/24 – Explore further Supplementary Resources for this Module</p> <p>10/04/24 – Login to the live Q&A Session</p> <p>17/04/24 – Login to the live Assessment 3: Roleplay 2</p> <p>24/05/24 – Login to the live Q&A Session</p> <p>01/05/24 – Login to the live Q&A Session</p>	
<p>Module 2</p> <p>20 May to 19 July 2024</p> <p><i>Includes a break for NAIDOC Week 7 to 14 July</i></p> <p>Court and Bail</p>	<p>20/05/24 - Complete the compulsory Introductory Learning Activity for this Module</p> <p>21/05/24 – Commence reading the Learner Manual for this Module</p> <p>22/05/24 - Login to the live Q&A Session</p> <p>23/05/24 – Watch the video called: <i>Assist persons seeking bail</i></p> <p>24/05/24 – Watch the video called: <i>Manage responsibilities for court appearances</i></p> <p>27/05/24 – Continue reading the Learner Manual for this Module</p> <p>28/05/24 – Continue completing Assessment 1: Complete a Bail Application</p> <p>29/05/24 - Login to the live Q&A Session</p> <p>30/05/24 – Watch the video called: <i>Youth Advocacy</i></p> <p>31/05/24 – Watch the video called: <i>Ensuring Access</i></p> <p>03/06/24 – Submit Assessment 1: Complete a Bail Application</p> <p>04/06/24 – Watch the video called: <i>Pleas for Mitigation</i></p>	<p><u>Assessment 1</u></p> <p>Complete a Bail Application</p> <p>Due date: 03/06/24</p> <p><u>Assessment 2</u></p> <p>Attend Role Play</p> <p>7.30pm AEST</p> <p>12/06/24 or 19/06/24</p> <p>Please nominate your preferred date in Moodle</p> <p>Written submission</p> <p>Due date: 03/07/24</p>

Module Dates, Theme & Units of Competency	Learning Activities	Assessments
<p>NAT10861001 Support clients needing legal assistance</p> <p>NAT10861004 Manage responsibilities for court appearances</p> <p>NAT10861003 Assist persons seeking bail</p> <p>NAT10861006 Ensure access and equity with Aboriginal and Torres Strait Islander clients in the legal system</p>	<p>03/06/24 - Login to the live Q&A Session</p> <p>06/06/24 - Australia Watch the video called: <i>Australian Legal System</i></p> <p>07/06/24 - Watch the video called: <i>Common Law and the Court System</i></p> <p>10/06/24 - Watch the video called: <i>The Parliament and the Legislative Process</i></p> <p>11/06/24 - Watch the video called: <i>The Australian Constitution</i></p> <p>12/06/24 - Login to the live Assessment 1: Role-play scheduled this week</p> <p>13/06/24 - Continue reading the Learner Manual for this Module</p> <p>14/06/24 - Explore further Supplementary Resources for this Module</p> <p>18/06/24 - Login to the live Q&A Session</p> <p>19/06/24 - Login to the live Assessment 1: Role-play scheduled this week</p> <p>03/07/24 – Submit written submission for Assessment 2</p> <p>03/07/24 - Login to the live Q&A Session</p> <p>03/07/24 – Submission due for Assessment 2</p> <p>07/07/24 to 14/07/24 - NAIDOC break. No Q&A this week</p> <p>17/07/24 - Login to the live Q&A Session</p> <p>19/07/24 – Submit Assessment 3: Short Answer Questions</p>	<p><u>Assessment 3</u></p> <p>Short Answer Questions</p> <p>Due date: 19/07/24</p>
<p>Module 3</p> <p>05 August to 27 September 2024</p> <p>Legal Research</p>	<p>05/08/24 – Commence reading the Learner Manual for this Module</p> <p>06/08/24 – Watch the video called: <i>Legal Research</i></p> <p>07/08/24 - Login to the live Q&A Session</p> <p>12/08/24 - Watch the video called: <i>The Australian Legal System</i></p> <p>13/08/24 - Watch the video called: <i>The Australian Constitution</i></p>	<p><u>Assessment 1</u></p> <p>Research</p> <p>Due date: 19/08/2023</p>

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<p><i>BSBLEG423 Conduct simple legal research</i></p> <p><i>NAT10861005 Manage responsibilities in relation to law reform</i></p>	<p>14/08/24 - Login to the live Q&A Session</p> <p>15/08/24 - Watch the video called: <i>The Parliament and the Legislative Process 1</i></p> <p>16/08/24 - Watch the video called: <i>The Law Reform Process Impacting Aboriginal and Torres Strait Islander People & Responding to Law Reform</i></p> <p>19/08/24 – Submit Assessment 1 - Research</p> <p>20/08/24 - Watch the video called: <i>Common Law and the Court System</i></p> <p>21/08/24 - Login to the live Q&A Session</p> <p>21/08/24 to 27/09/24 - Explore further Supplementary Resources for this Module</p> <p>28/08/24 - Login to the live Q&A Session</p> <p>04/09/24 - Login to the live Q&A Session</p> <p>09/09/24 – Submit Assessment 2 - Reports</p> <p>11/09/24 - Login to the live Q&A Session</p> <p>18/09/24 - Login to the live Q&A Session</p> <p>25/09/24 - Login to the live Q&A Session</p> <p>27/09/24 – Submit Assessment 3 – Short Answer Questions</p>	<p><u>Assessment 2</u></p> <p>Reports</p> <p>Due date: 09/09/2024</p> <p><u>Assessment 3</u></p> <p>Short Answer Questions</p> <p>Due date: 27/09/2024</p>
<p>Module 4</p> <p>14 Oct to 06 Dec 2024</p> <p>Land Claims</p>	<p>14/10/2024 – Commence reading the Learner Manual for this Module</p> <p>15/10/2024 – Watch the video called: <i>Claims on Land</i></p> <p>16/10/2024 - Login to the live Q&A Session</p> <p>17/10/2024 - Explore further Supplementary Resources on Moodle for this Module</p> <p>21/10/2024 – Continue reading the Learner Manual for this Module</p> <p>22/10/2024 - Explore further Supplementary Resources on Moodle for this Module</p>	<p><u>Assessment 1</u></p> <p>Native Title Claim (Roleplay)</p> <p>23/10/24 or 30/10 2024</p> <p>Please nominate your preferences in Moodle (Written Submission)</p>

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NAT10861009 Provide assistance to Aboriginal and Torres Strait Islander people making claims on land	<p>23/10/2024 - Login to the live Assessment 1: Roleplay</p> <p>24/10/2024 – Continue reading the Learner Manual for this Module</p> <p>28/10/2024 – Watch the video called: <i>Cultural Protocols when Dealing with Aboriginal and Torres Strait Islander Clients</i></p> <p>30/10/2024 - Login to the live Assessment 1: Roleplay</p> <p>31/10/2024 – Continue reading the Learner Manual for this Module</p> <p>04/11/2024 – Submit Written Assessment 1: Native Title Claim</p> <p>05/11/2024 - Explore further Supplementary Resources on Moodle for this Module</p> <p>06/11/2024 - Login to the live Q&A Session</p> <p>13/11/2024 - Login to the live Q&A Session</p> <p>20/11/2024 - Login to the live Q&A Session</p> <p>25/11/2024 – Submit Assessment 2: Research</p> <p>27/11/2024 - Login to the live Q&A Session</p> <p>04/12/2024 - Login to the Q&A Session</p> <p>04/12/2024 - Submit Assessment 3: Land Claim & Short Answer Questions</p>	<p>Due Date: 04/11/2024</p> <p><u>Assessment 2</u></p> <p>Research (Written submission) Due date: 25/11/2024</p> <p><u>Assessment 3</u></p> <p>Land Claim & Short Answer Questions (Written submission) Due date: 04/12/2024</p>
	<i>New Year break from Saturday 07 December 2024 to Sunday 05 January 2025 inclusive</i>	
<p>Module 5</p> <p>06 Jan to 28 February 2025</p>	<p>06/01/2025 – Commence reading the Learner Manual for this Module</p> <p>07/01/2025– Watch the video called: <i>Mediation Part 1</i></p> <p>08/01/2025- Login to the live Q&A Session</p> <p>09/01/2025- Explore further Supplementary Resources on Moodle for this Module</p>	<p><u>Assessment 1</u></p> <p>Templates & Short Answer Questions Due Date: 20/01/2025</p>

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<p>Conflict and Mediation</p> <p><i>CSCSAS024 Manage conflict through negotiation</i></p> <p><i>NAT10861008 Provide mediation for clients needing legal assistance</i></p>	<p>13/01/2025- Continue reading the Learner Manual for this Module</p> <p>15/01/2025- Login to the live Q&A Session</p> <p>16/01/2025- Watch the video called: <i>Mediation Part 2</i></p> <p>20/01/2025 – Submit Assessment 1_ Templates & Short Answer Questions</p> <p>21/01/2025- Explore further Supplementary Resources on Moodle for this Module</p> <p>22/01/2025- Login to the live Q&A Session</p> <p>23/01/2025- Explore further Supplementary Resources on Moodle for this Module</p> <p>29/01/2025 - Login to the live Q&A Session</p> <p>30/01/2025 - Explore further Supplementary Resources Moodle for this Module</p> <p>05/02/2025 - Login to the live Q&A Session</p> <p>12/02/2025 – Attend Assessment 2: Mediation Roleplay</p> <p>19/02/2025 – Login to the live Q&A Session</p> <p>21/02/2025 - Submit Written Submission from Mediation Roleplay</p> <p>24/02/2025 – Continue working on outstanding assessments and resubmissions</p> <p>26/02/2025 - Login to the live Q&A Session</p> <p>28/02/2025 - Submit Assessment 3: Short Answer Questions</p> <p>03/03/2025 to 14/03/2025 – Complete and submit all outstanding assessments and resubmissions</p>	<p>Assessment 2</p> <p>Mediation Roleplay</p> <p>Attend Roleplay:</p> <p>12/02/2025</p> <p>(Written submission)</p> <p>Due date: 21/02/2025</p> <p>Assessment 3</p> <p>Short Answer Questions</p> <p>Due date: 28/02/2025</p>